

PRIVACY PROTECTION POLICY OF
JANET P. BROOKS
Attorney at Law, LLC

TO COMPLY WITH PUBLIC ACT 08-167

It is the policy of this firm to protect the privacy of our clients. We do not disclose any nonpublic personal information about you to anyone for any purpose that is not specifically permitted by law.

We make reasonable efforts to restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide services to you. We make reasonable efforts to train those employees to protect the privacy of our clients. We maintain physical, electronic, and procedural safeguards that comply with federal and state law to guard your nonpublic personal information.

It is the policy of this law firm to:

- protect the confidentiality of Social Security numbers and nonpublic personal information;
- prohibit the unlawful disclosure of Social Security numbers and nonpublic personal information;
- limit access to Social Security numbers and nonpublic personal information.